

27<sup>th</sup> April 2021

Dear Year 12 Level 2 Students and Parents/Carers,

### **Summer Term Arrangements**

As we continue with the summer term, we are all very impressed with the attitude all students are showing with the ongoing assessments and completing coursework that will help your teachers to grade you appropriately.

We are now able to share the evidence teachers will use to arrive at the grades they will submit to the exam boards for the Level 2 BTECs and CTECs and the GCSE maths and English qualifications. The sources of evidence to be used in each qualification are shown in table at the end of this letter. The process we will use at Mayfield will be multi-layered with several checks built in to make sure the grades submitted are fair, consistent and based on the evidence we have. If you have any reasons that we need to be aware of regarding the evidence to be used, please complete the form at <https://forms.office.com/r/7jvLHG9Bs1> to allow us to consider this in the grading process. All responses need to be received by Friday 7<sup>th</sup> May at 4pm.

With the unprecedented events this year, we have made some alternative arrangements for students who are completing their courses and expecting results in the Summer for the second half of this term.

#### **Thursday 20<sup>th</sup> May**

Year 12 Level 2 BTEC and CTEC students will not be expected in school as usual after this date. Students will attend school on Thursday 20<sup>th</sup> May and will be dismissed from school site after period 4.

#### **Weeks beginning 24<sup>th</sup> May and 7<sup>th</sup> June**

Year 12 Level 2 BTEC and CTEC students will be required to be contactable by school at short notice and will need to be able to come into school if required to support the grading process. During this time, students will be expected to be working on any independent work that teachers will have set them to close any further gaps in their learning, to complete any outstanding assignments and any further work that will be useful in their next steps of learning or employment. Teachers will be available to students on MS Teams during their normal lesson times.

#### **14<sup>th</sup> June – 30<sup>th</sup> June**

Level 2 students who plan to return to Mayfield for a Level 3 course will be expected to independently complete transition work.

*.../continued overleaf*

**Thursday 12<sup>th</sup> August - RESULTS DAY**

Results for Level 2 BTEC/CTEC courses and GCSE resits will be available for students to collect from School at 9.00 am.

We are so proud of all you have done and how you have coped with this year and look forward to celebrating with you in August when your results are released.

Yours faithfully

**Mr Pointon**  
**Deputy Headteacher**

**Miss Sambhi**  
**Assistant Headteacher**

**Evidence to be used to calculate grades:**

<b>Qualification</b>	<b>Evidence to be used</b>
BTEC Business L2	Unit 1 coursework May 2021 Unit 2 PPE May 2021 Unit 3 coursework May 2021 Unit 4 coursework May 2021 Unit 5 coursework February 2021 Unit 6 coursework February 2021 Unit 7 coursework February 2021 Unit 9 Assessment April 2021
BTEC Media L2	Unit 1 External January 2021 Unit 2 January 2021 Unit 3 (Part B) April 2021 Unit 9 May 2021 Unit 10 March 2021
CTEC IT L2	Unit 1 - 2020 Assessments, March/April assessment 2021 and classwork Unit 2 - Assessment 1,2,3 and March/April assessment and classwork Unit 8 - Coursework Unit 17 - Project
Core Maths	Assessment 1 - October 2020 PPE - December 2020 Assessment 2 - March/April 2021
GCSE Resit Maths	GCSE Exam November 2020 Assessments in class April 2021 In class work since January results
GCSE Resit English	June 2020 CAG GCSE Exam November 2020 Assessments in class April 2021 In class work since January results