

31st March 2021

Dear Parent/Carer

**Virtual Year 9 Curriculum Evening – Thursday, 22nd April 2021 – 4.00 p.m. to 7.00 p.m.
Online Appointment Booking Only**

We would like to invite you to attend our online Year 9 Curriculum Evening on Thursday 22nd April. Please note that this event is to give you an opportunity to speak with your child's subject teachers about their progress in that particular subject.

The school would usually send out an up to date report prior to the Curriculum evening. We have chosen not to do so this time as the data we would collect and share would not be as accurate as we would like in all cases based on the Covid-19 disruption. Your child's teachers will be able to update you on the work they have been completing, including the progress they have made, along with the next steps they need to take for further improvements.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments once booked. We are confident this will be an improvement to the previous system and welcome any feedback.

Booking for appointments:

- opens at 15.00 p.m. on Wednesday, 31st March 2021
- closes at 15.30 p.m. on Thursday, 22nd April 2021

Please visit <https://mayfieldrm81xe.schoolcloud.co.uk> to book your appointments. For your convenience, two guides are enclosed with this letter:

- How to Book Appointments
- How to Attend Appointments on the Evening

You will need to input the following information to access your account:

- Your Title, First Name & Surname
- Your Email address
- Student's First Name:
- Student's Surname:
- Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours faithfully

ALLISON GREENWOOD
CO-HEADTEACHER

LYNN CAMPBELL
CO-HEADTEACHER