# Remote education: information for parents

This information is intended to make clear what students, parents and carers can expect if students have to study from home. This applies if whole year groups of students are at home and also if specific students have to stay at home to self-isolate.

## What should my child expect from remote education?

Students will follow their usual school timetable from home online via Microsoft Teams for all their lessons.  They should log into Microsoft Teams at the start of the normal lesson time where they will either join the 'meeting' set up by their teacher or their teacher will call them via Microsoft Teams.
If a teacher is absent then cover work will be set for students on satchel:one.  In these situations, students must log into satchel:one to find and complete the tasks set.

## When will this remote education be available?

In most circumstances, online lessons will be available the day after students are asked to stay at home.

## What will my child be taught?

For most subjects, students will learn the same content as they would in school. However, for some practical subjects where this is not possible, students will be set work that helps them develop required skills and knowledge.

## How long can I expect work set by the school to take my child each day?

In line with their normal school timetable, students in Years 7-11 will complete 5 hours of work per day.  Some Year 12 and 13 students may have period 6 lessons.

## How will my child access any online remote education you are providing?

Online lessons will be taught via Microsoft Teams.  Other work will set be on satchel:one.

**Microsoft Teams**

This one-minute video gives a quick overview of Microsoft Teams which you may find helpful – https://support.microsoft.com/en-us/office/video-what-is-microsoft-teams-422bf3aa-9ae8-46f1-83a2-e65720e1a34d?wt.mc_id=otc_microsoft_teams&ui=en-us&rs=en-us&ad=us

How to log in to Microsoft Teams:

- On the internet, search for Microsoft Teams.
- Your child's username is their school email address (firstnamelastname@mayfieldschool.net).
- Your child's password is the same password that they use to log in to the computers in school.

**Satchel:one**

If your child has any problems logging into satchel:one, they should email their Form Tutor or contact their Year Group Leader using the contact form at the bottom of the 'Year Groups' section of the website.

## If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not be able to access the internet or have a suitable device at home. If this is the case, please contact their Year Group Leader (using the contact form at the bottom of the 'Year Groups' section of the website) so we can support with this.

## What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect students to attend all of their lessons on Microsoft Teams. Where they do not have a lesson on Microsoft Teams and work is instead put onto satchel:one, then we expect all work on satchel:one to be completed.

We expect parents and carers to ensure their child attends all online lessons and completes other work set. And we expect parents and carers to contact the school if there are problems with the work being set or they have concerns about their child's engagement with the work.

## How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Teachers will regularly check that students are completing work by asking questions during live lessons and requesting for students to either send in evidence of completed work by email or to bring it in with them when they return to school.

Teachers will also check student attendance to online lessons.

If teachers have any concerns about work being completed or attendance to online lessons, they will contact you by phone, text message or email.

## How will you assess my child's work and progress?

Your child's work will be assessed in a number of ways and with the same regularity as it would be in school. Here are some ways we will assess your child's work and progress:

- Questions during online lessons.
- Written comments on some work submitted. These might emailed or added to satchel:one or Microsoft Teams.
- Online and offline quizzes.
- Online platforms that provide immediate answers and feedback to students.
- Review and check some of the work submitted.

## How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example, some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

- We will contact you to discuss and agree whether your child should attend school or remain at home.
- We will work with teachers to make sure that online lessons and work on satchel:one meets the needs of your child.

- Where relevant, we will provide specific, personalised work for your child that is tailored to their needs.
- We will listen to your feedback to help make sure we are providing the best possible remote education for your child.
- Where relevant, we will discuss ways you can support your child with their learning at home.

## Can I use any other resources to support my child with learning at home?

In addition to their online lessons and work on satchel:one, there are a range of websites that your child can access to further support their learning at home if they choose to:

- The 'National Oak Academy' has lessons on a range of subjects - https://www.thenational.academy/
- The BBC also has a host of useful resources - https://www.bbc.co.uk/bitesize
- The government have also produced their own list of useful sites/resources here – these are broken down into different subjects: https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources/coronavirus-covid-19-list-of-online-education-resources-for-home-education
- Carol Vorderman's The Maths Factor, proven to improve numeracy through lessons, activities and games
- Gojimo.com has GCSE quizzes that relate to different specifications and are set up and ready to go.
- Memrise.com is a useful app for all languages and uses videos to help learners.
- Looking for visual thinking? Try bubbl.us, to help students better understand, remember and generate new ideas.
- Revisionbuddies.com can provide short bursts of revision for many GCSE topics and tracks progress too. It even allows the pupils to access past papers and mark schemes.
- Goconqr.com allows pupils or teachers to create mind maps and flashcards using key terms.
- Wordflex.com app uses a dictionary with a focus on key terms and a content-rich curriculum.
- Brainpop has a great set of videos, freely available for pupils.
- Seneca Learning offers many online courses for pupils.