

17th July 2020

Dear Parents/Carers/Students,

We hope this letter finds you and your family well.

Now that we have reached the end of the school year, we would like to thank you for your support during the school year, and especially since the partial school closure on 20th March.

Home Learning

Teachers will not be setting any new work on Show My Homework for Years 7, 8 and 9 over the summer holiday. Students can complete any work that is still outstanding on Show My Homework. We will also be pointing students and parents towards resources they can engage with over the summer if they want to keep busy, for example, the National Oak Academy online lessons. Year 10 students will be set some work to consolidate and/or prepare for Year 11 and the new term. Similarly, Year 12 students will be set some work to consolidate and organise their Year 12 work and to prepare for Year 13.

Results Days and Enrolment to Sixth Form

Please see pages 3-7 of this letter for information regarding Results Days and Enrolment to Sixth Form

Arrangements for September

Tuesday 1st September – INSET day – no students in school
Wednesday 2nd September – INSET day – no students in school
Thursday 3rd September – School open to new Year 7 students only
Friday 4th September – School open to new Year 7 & Year 12 students only
Monday 7th September – School open to all students

We have submitted our draft Operational Plan and Risk Assessment for school reopening in September to the local authority for approval and will publish it on our website as soon as possible.

Staggered Start Times for All Year Groups

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12/13
Arrival a.m.	8.35	8.25	8.30	8.45	8.50	8.40
Gate	Pedley Road	Pedley Road	Kinfauns Road	Pedley Road	Kinfauns Road	Kinfauns Road
Dismissal p.m.	2.40	2.30	2.35	2.50	2.55	2.45/ 4.00 if have a period 6 lesson
Gate	Pedley Road	Pedley Road	Kinfauns Road	Pedley Road	Kinfauns Road	Kinfauns Road

We ask that parents support the school in ensuring their child arrives at the correct time and designated gate. Students returning in September are expected to be in full school uniform and bring their own equipment every day. The current advice on the use of face masks and visors is that they are not required to be used in school, however, we are mindful that this could change

over the next few weeks. If, in September, it is necessary for students to wear a face covering in school, we ask that, for safeguarding reasons this is a clear visor or face mask similar to those in the links below. You may wish to purchase these in advance.

<https://www.theclearmask.com/>

<https://www.thesafetysupplycompany.co.uk/p/9264736/anti-droplet-transparent-face-mask---hg-mouthmask.html>

https://www.amazon.co.uk/LANJIA-Washable-Face-Protective-Breathable/dp/B08CN6Z66S/ref=pd_rhf_se_p_img_4?_encoding=UTF8&psc=1&refRID=W9KT76D270Z7M0F37H8A

Visitors to School

Unfortunately, as we need to restrict access to the school site, no parent meetings will be held in person. Please contact the school via telephone or by email to your child's Year Group Leader via the Contact Form on the relevant year group page of our website if you need to contact us.

Breakfast Club will continue to be open in Café May between 8.00 – 8.30 a.m. Students should enter school through their designated gate and remain socially distanced in or just outside Café May until it is time to go to their first lesson.

At this moment in time, we are not planning to run any other extra-curricular clubs but hope to reinstate these as soon as we are able.

Medication

If medication for your child is kept in school, it is likely that it is now out of date and will have been disposed of. Therefore, please ensure the medication is replenished before your child returns to school. If you have any queries on this, please email Mrs. Adams in Student Services (adamsi@mayfieldschool.net).

We appreciate that some of you may be going abroad during the holidays so please be aware that there are currently quarantine regulations for people returning to the U.K. from certain countries. We would ask that parents/carers plan their holidays accordingly so students can attend school at the beginning of September.

Wishing you all a relaxing summer and we look forward to welcoming your child(ren) back to school in September.

Yours sincerely,

Allison Greenwood
Co-Headteacher

Lynn Campbell
Co-Headteacher

15th July, 2020

YEAR 11 RESULTS DAY – 20 AUGUST 2020

Dear Student, Parent/Carer,

I hope this letter find you all well and safe during this unusual time. It has felt surreal not having you here and helping you all cope with the pressures of exams and preparing for the next phase of your lives. It has been sad not to have our official farewell and celebration of your success and time here with us. I am sure it has been equally emotional for you all.

I am writing to outline the plan and extend an invitation for GCSE results day on the 20th August and your 6th form transition conversations. The plan as laid out below is summarised on the following page with an annotated map to make things clear.

Students must enter and leave through the back entrance and carpark to school when collecting results. Except in the most exceptional circumstances students must not be accompanied by parents or family members to collect results, please arrange this in advance by contacting Mr Marsham (marshama@mayfieldschool.net). We also cannot have results collected by someone else. If you are unable to attend for results day these will be posted to you.

Students will collect results in form groups at specified times from either the small or large sports hall:

- 9.00am – 9.25am: 11M1, 11M2, 11M3 & 11M4
- 9.30am – 9.55am: 11M5, 11M6, 11M7 & 11M8
- 10.00am – 10.25am - 11M9, 11M10, 11M11 & 11M12
- If you miss your timeslot you may be turned away at the gate and given a new timeslot to come collect results.
- All students must be offsite by 11.30am.

To help recapture some of those missed moments from your last days of school there will be food and drink available in Café Best and there will be graduation messages and photos from your time at Mayfield being played in the Hall. We would encourage you to bring in a school shirt and pen to have your friends sign your shirt and swap messages with each other.

We are organising leavers hoodies so please make sure you send your size and colour to Miss Ashwell at ashwelln@mayfieldschool.net and pay your £15 (or £10 for FSM) on wisePAY. We will close orders for these on results day.

If you have applied to come to Mayfield we will then have our 6th form transition conversations starting at 12.30pm in the hall on the 20th August and all day on the 21st August. You should have already received an email with your conversation time. You may bring one family member only to these conversations if needed. If there are any problems with the time or you haven't received an email please contact sviderskyteq@mayfieldschool.net

If you have any school textbooks or equipment, please bring these back on results day so they can be used when we reopen. Likewise, if you would like to donate any part of your uniform, especially blazers to be used by others in our community please bring them in to donate on the day.

We are very excited to welcome you back and celebrate your success. Please continue to stay safe during the summer period. If there are any questions please email me on marshama@mayfieldschool.net







Kind Regards

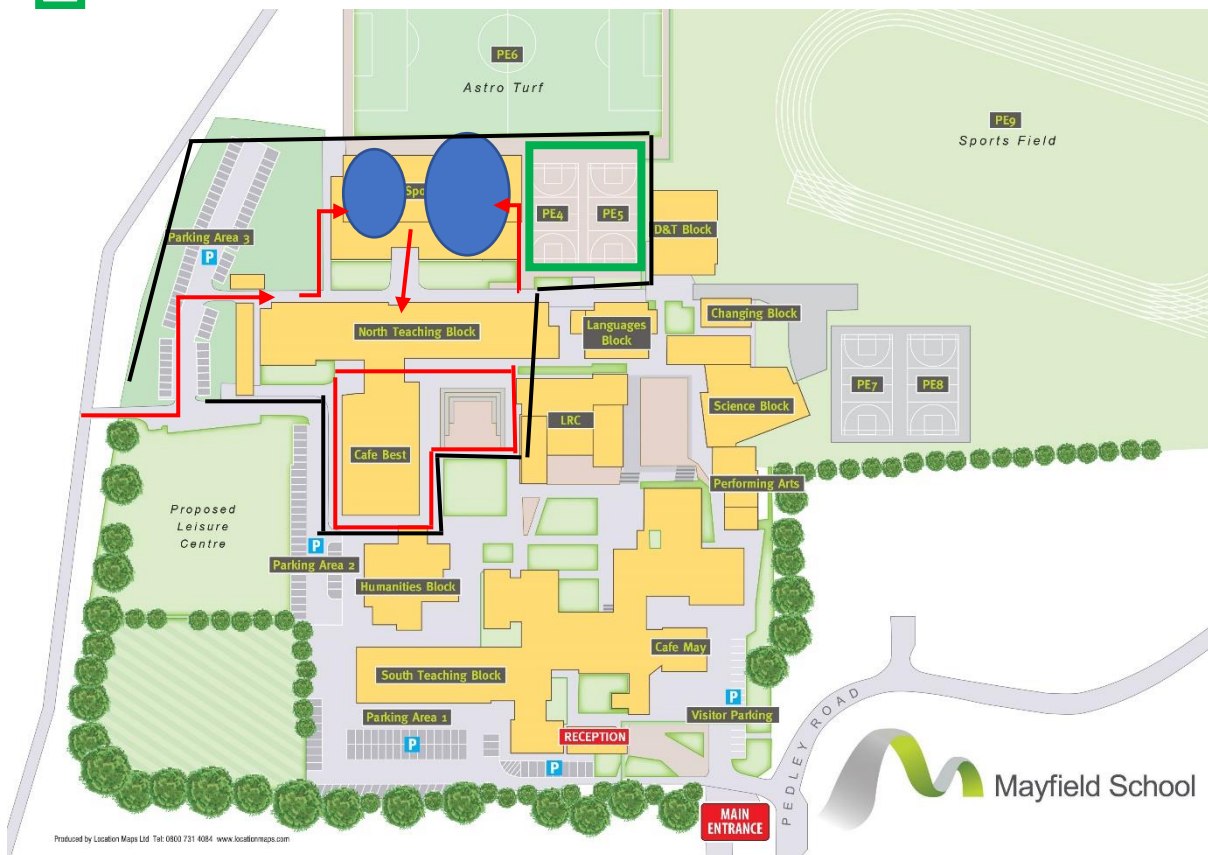
Mr Marsham
Assistant Headteacher

GCSE results plan

- Students must use the back entrance to school and enter through the carpark entrance.
- Students/parents cannot park on site and must park elsewhere
- Results will be collected from 9.00am in timed slots, if a student misses their slot they will not be allowed entrance until a later time
- Students will collect results in form groups – from the small and large sports hall
- Students will use the back entrances as marked to enter and collect results. They will then come out through the main point of entry for the sports hall and enter the north teaching block atrium
- We will be celebrating your time with us by providing free food and drink in Café Best.
- The Hall and amphitheatre will be a space to celebrate your success and time with us at Mayfield. Please feel free to bring your school shirt for signing by your friends and staff
- Due to social distancing guidelines we are not able to welcome any parents during results days unless absolutely necessary. Please arrange this in advance by contacting Mr Marsham (marshama@mayfieldschool.net). We apologise for this inconvenience.

Key

-  Collection points for results
-  Areas for clearing and meeting 6th form team
-  Foot Traffic flow
-  Social areas for students
-  Site footprint
-  Over flow holding area



YEAR 12 RESULTS DAY – THURSDAY 13TH AUGUST 2020

Dear Year 12, Parent/Carer,

I hope that you are all well and taking care of yourselves. We have missed seeing your faces and hearing your voices around school. I know live lessons aren't the same as being here in person but we hope they have provided some sense of normalcy and routine for you all. For all the Level 3, year 12 students; we hope that you are all engaging positively with the distance learning in place to help you bridge to your courses next year.

As you are aware, results day for all A level students is on Thursday 13th August. Due to social distancing guidelines we will **only be inviting Year 13** to school to collect their results. Unfortunately, Year 12 will not be invited in to school to collect their results. It is our intention that Year 12 results will be emailed and posted home to students on Thursday 13th August. Year 12 students who are awaiting resit Maths and/or English GCSE results will have their results posted home on Friday 21st August.

However, should Year 12 need to contact the sixth form team they can do so at the following times via MS teams. Students can use the chat function or make a voice call. Staff available on MS teams on Thursday 13th August from 1:30 to 3pm.

campbelll@mayfieldschool.net
greenwooda@mayfieldschool.net
pointonb@mayfieldschool.net
sambih@mayfieldschool.net
pillays@mayfieldschool.net
mccarthy@mayfieldschool.net

Please continue to stay safe over the summer holidays. Remember to complete all summer work set by your subject teachers. Should you have any further questions please email me.

Take care & see you all soon

Kindest Regards,

Miss Sambhi
Assistant Head Teacher

YEAR 13 RESULTS DAY – THURSDAY, 13TH AUGUST 2020

Dear Year 13, Parent/Carer,

I hope that you are all well and taking care of yourselves. To say this is a strange time for us all would be stating the obvious! We have missed seeing your faces around school and have missed you sharing your stories of the day with us. As you are aware, results day for all A level students is on Thursday 13th August. We look forward to seeing you all when you come in to collect your results. To keep in line with social distancing guidelines, there is a layout of the plan for the day below, please do have a look at this on page 2.

When collecting your results you will need to attend in person, unfortunately we cannot accommodate parents or siblings on this day. If you are unable to attend for results day these will be posted to you. You must enter and leave school via the Kinfauns Road entrance by Mayfield Leisure Centre and are not allowed to park onsite.

On the day Mrs Pillay, Mrs McCarthy and I will be available if you need any support or advice about the options and choices that lay before you, or just to celebrate your success. You will also have access for G.07, G.08 and G.09 for clearing and adjustment purposes.

Please remember to bring in all Year 1&2 A level and BTEC textbooks and return them as this is really important for our new Year 13 students. If you are awaiting GCSE results these will be posted home to you, please do not come in to school to collect these.

This is no doubt an emotional time for you all and definitely not how you expected your school years to end. However, this is also a new beginning to your educational journey and we will support you the very best we can. As a team we want this day to be memorable for you. Therefore, we have organised a farewell for you in the large hall. Please bring along memory books should you so wish to have these signed, food and drink will also be available on the day in Café Best.

We are excited to see you on Thursday 13th and looking forward to celebrating your success with you. Please continue to stay safe over the summer holidays. Remember to check the sixth form page for updated information regarding Adjustment and Clearing. Should you have any further questions please email me.

Take care & see you all soon






Kindest Regards,

Miss Sambhi
Assistant Head Teacher

A level results plan

- Students must use the back entrance to school and enter through the carpark entrance.
- Students cannot park on site and must park elsewhere
- Results will be collected from 9.00am – students will be divided alphabetically on surname and signs will direct them where to go
- Students will use the entrance to the large sports hall closest to the astro and S9.
- Students can meet with the 6th form team in G.13 and G.14 to discuss any issues (HSM, SPL, AMC)
- Students will have use of G.07, G.08, G.09 for clearing
- We will be celebrating your time with us by providing free food and drink in Café Best.
- The Hall and amphitheatre will be a space to celebrate your success and time with us at Mayfield. Please feel free to bring a memory book for students and staff to sign.
- Due to social distancing guidelines we are not able to welcome any parents during results days. We apologise for this inconvenience.

Key

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-  Areas for clearing and meeting 6th form team
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