

6<sup>th</sup> July 2020

Dear Parents/Carers/Students,

We hope this letter finds you and your family well.

In this, the penultimate week of this challenging and surreal summer term, we would like to thank you for your continued patience and support.

The Secretary of State for Education has confirmed that they are not asking schools to open over the summer holidays, and there is no expectation that schools should open for vulnerable children and children of critical workers over this period. Therefore, the school will be closed over the summer holidays to allow for essential works to take place. The last day of term will be Friday 17<sup>th</sup> July.

We will continue to provide Free School Meals vouchers during the summer holidays. This will be provided in a single voucher to cover the summer holiday period – you will receive this voucher by the end of term. If you have any problems with your vouchers, please contact the Finance department on [accounts@mayfieldschool.net](mailto:accounts@mayfieldschool.net) or 07490 776079.

Regular live lessons for Year 10 and 12 will continue until the end of term (Friday 17<sup>th</sup> July). You can find the timetable for lessons taking place this week here - <https://www.mayfieldschool.net/1821/coronavirus-closure-advice>. Parents of Year 10 and 12 students are asked check the timetable and make sure their child knows when their lessons are. It is important all students attend all online lessons. The lessons will take place on Microsoft Teams; students can access Microsoft Teams by going to this website - [teams.microsoft.com](https://teams.microsoft.com) - and logging in with their school email and password.

We would like to remind you that work will only be set for Year 9 students for the subjects that they have chosen for their GCSE/BTECs. This work will be set on SMHW as before. This will support each student in making the transition from Year 9 into Year 10.

With regards to the amount of work that will be required, students should be following the guidance set for our GCSE students. This means 3 hrs a week for English and Maths, 2 hrs a week for science and all other options subjects. If you have any questions regarding this, please email Mr Barling [barlingm@mayfieldschool.net](mailto:barlingm@mayfieldschool.net)

Subject teachers will continue to set work for Year 7 and 8 students on SMHW. Please email the relevant subject teacher in the first instance if your son/daughter has any questions or concerns with the work set.

Teachers will not be setting any new work on Show My Homework for Years 7, 8 and 9 over the summer holiday. Students can complete any work that is still outstanding on Show My Homework. We will also be pointing students and parents towards resources they can engage with over the summer if they want to keep busy. For example, the National Oak Academy online lessons. Year 10 students will be set some work to consolidate and/or prepare for Year 11 and the new term. Similarly, Year 12 students will be set some work to consolidate and organise their Year 12 work and to prepare for Year 13.

Plans are currently being finalised for A level and GCSE results days to take place in August this year. At the moment we are looking for year 13 and year 11 students to come into school to collect results on the 13<sup>th</sup> and 20<sup>th</sup> August respectively. Year 12 students will not be collecting results on the day due to the need to maintain social distancing, these will be shared electronically and sent out in the post.

Year 11 students will also be invited in for transition conversations for entry into Sixth Form on the afternoon of Thursday, 20<sup>th</sup> August and all day on Friday, 21<sup>st</sup> August. Further details will be shared directly with students later this week and published on the school website. This situation will be kept under review and should it need to change due to Covid19 we will inform families through Groupcall, the school website and

emailing students directly. If there are any concerns regarding results day, please email [sambih@mayfieldschool.net](mailto:sambih@mayfieldschool.net) for Sixth Form queries, and [marshama@mayfieldschool.net](mailto:marshama@mayfieldschool.net) for any Year 11 concerns.

The Year 11 into Year 12 Transition Material is available on the school website, under the Sixth Form tab. Teachers have carefully prepared this work in line with the course specifications so that students are prepared for when they begin their Year 12 journey with us at Mayfield. The expectation is that students complete **ALL** tasks for the subject(s) they hope be studying at A level and/or BTEC. Students are expected to keep an organised folder of all work for each subject and present this to their teacher(s) at the beginning of the A level and/or BTEC course. This completed work will be checked by each teacher and will be part of the first assessment that will take place. Should you have any questions about the work, please email the specific subject area teacher(s).

If you have any questions regarding entry to the Sixth Form or the Transition work, please email Miss Sambhi [sambih@mayfieldschool.net](mailto:sambih@mayfieldschool.net)

The Government announced on Thursday 2<sup>nd</sup> July that all pupils, in all year groups, will return to school full-time from September and their published Guidance for full opening of schools (<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak> ). We are, therefore, currently putting together detailed plans of how this will happen at Mayfield so that we keep our school community safe, but also get our school back up and running. It is our intention to have staggered start to the start of next term, we will share with you further information in due course.

Please remind your son/daughter that until the last week of term the PE Department are holding a virtual Sports Day 2020. A PowerPoint explaining about the Virtual Sports Day and a Google form for students to enter their scores is on SMHW so please look out for this. Also look out for videos on the school website of members of the PE staff completing the events. Good luck!

Please be reassured that we continue to be committed to working with and supporting you all and ask that you email key staff with any requests of support or concerns.

Yours sincerely,

**Allison Greenwood**  
Co-Headteacher

**Lynn Campbell**  
Co-Headteacher