

20<sup>th</sup> April 2020

Dear Parents/Carers/Students,

We hope this letter finds you and your family well and that you have managed to take some time over the last two weeks to spend some quality time with your family. School remained open during the holiday for children of key workers and for our vulnerable students. If you feel your child is eligible to attend school then please contact us.

Staff will resume setting work on SMHW this week; we appreciate that every family's day may look different but do continue to encourage you to have a planned structure that includes study time, exercise and social interaction. We would suggest the following as a guide to the amount of work students should be completing during the school week:

- Year 7 and 8
  - 2 hours a week English, Maths and Science.
  - 1 hour week Languages, Humanities, Tutorial.
  - Daily exercise from PE
  - 1 hour every fortnight for all other subjects.
- Year 9
  - 2 hours a week English, Maths and Science.
  - Daily exercise from PE
  - 1 hour week for all other subjects.
- Year 10
  - 3 hours a week for English and Maths.
  - 2 hours a week for Science and every option subject.
  - Daily exercise from PE
  - 1 hour a week tutorial.
- Year 12
  - 5 hours a week for each A-Level.
  - 10 hours a week for each BTEC.
  - 3 hours a week for re-sit English and Maths.
  - 1 hour a week tutorial.

If you are still experiencing difficulty accessing SMHW at home, please contact Mr Mir ([mirr@mayfieldschool.net](mailto:mirr@mayfieldschool.net)).

As you may be aware the Education Secretary, Gavin Williamson, announced yesterday that free laptops/tablets will be provided to students who either have a Social Worker or are in care, as well as disadvantaged students in Year 10 (as a school we will also extend this to include Year 12 students) who do not have access to a device on which to complete their distance learning. We are currently waiting for more information on this from the DfE and the Local Authority. For the time being for those students who do not have internet access and/or a device on which to access SMHW we will continue to print the work from SMHW for them and post it home.

We understand that not all families have sufficient access to the internet that enables students to complete work online; further to this, we are aware that not everyone has access to sufficient stationery

supplies. If your family is in one of these situations, please contact us so that we might support you further.

As we start the new term and return to a more structured day, can we remind parents/carers and students of the Guidelines for Students during enforced closure that can be found on our website (<https://mayfield-school.s3.amazonaws.com/uploads/document/Guideline-for-Students-during-forced-closure.pdf?t=1587288359?ts=1587288359>). It is important that students in all year groups have some structure to their day that includes studying, exercise and social time.

In order to assist with home learning, students can access Microsoft Word, PowerPoint, etc. via 'office.com' using their school email and the password they use to log in to computers in school.

Some students may have forgotten how to log in to their email; this can be done:

- office.com
- select 'sign in'
- user name: [firstnamesurname@mayfieldschool.net](mailto:firstname.surname@mayfieldschool.net)
- password is whatever they use to log in to computers in school
- select 'outlook' icon

If a student is having difficulty accessing their school email, please contact the school so that we can address this. Teachers are available by email and parents and students can contact them with any queries/help. Please be advised that due to their own circumstances, you may not receive an immediate response to your email but you should normally receive a response within 48 hours. If you do not, please contact the school so that we can address this. A staff email address will be: [surnameinitial@mayfieldschool.net](mailto:surnameinitial@mayfieldschool.net)

As we mentioned in our letter before the holidays, Ofqual have now released the details of how exam grades will be awarded following the cancellation of the exams this summer. For all GCSE, AS-Level and A-Level exams that were to be sat this summer by Year 11, 12 and 13 students, schools will now be asked to provide a centre assessment grade and a rank order of students in each grade in each subject.

The centre assessment grades will come from teachers using their professional experience along with any relevant evidence from students including classwork, homework, PPEs, NEA or coursework, and practical components. The rank order will support the work that the exam boards will need to do with the data to ensure the grades are awarded fairly across the country so students end up with a fair set of results that are comparable to other students in other year groups. As a school, we have now begun this process and teachers will begin allocating grades and ranks to students from this week. Following guidance from the Government, we are not allowed to discuss or share these grades and rankings with students and so politely remind you not to email teachers asking about the grades.

We are awaiting further detail regarding the arrangements for BTEC and Cambridge National qualifications. However, it has been announced that these qualifications will be calculating grades in a similar way to A levels and GCSEs but clarity around whether teachers will be asked to grade the qualification overall or just particular units has not been released yet.

Cambridge National qualifications have stated that no NEA work needs to be completed after the school closure.

BTEC have yet to release anything regarding their qualifications. It is our belief that students should ensure that all units with deadlines prior to 20<sup>th</sup> March have been completed and submitted and that students are working on any other coursework components where possible until we hear differently.

Any questions regarding this can be directed to Mr Pointon at [pointonb@mayfieldschool.net](mailto:pointonb@mayfieldschool.net)

A level/AS results will be published on 13<sup>th</sup> August 2020 and GCSEs on 20<sup>th</sup> August 2020.

During these challenging times, we want to ensure that students eligible for Free School Meals can continue to access support if they are not in school therefore the government are providing supermarket vouchers for these families. Under this scheme eligible families will receive a £15 voucher per child by email every week until school re-opens. If you have any questions or concerns regarding this please email Mr. Cooper [coopers@mayfieldschool.net](mailto:coopers@mayfieldschool.net)

We have been contacted by Redbridge Covid-19 Mutual Aid (a Redbridge volunteer group) offering assistance of food parcels and prescription collections for vulnerable families. We have saved their flyer in the Coronavirus Closure Advice section of our website ([redbridgecovidaid19\\_leaflet](#)). The leaflet also outlines how to get involved as a volunteer, which may be of interest to some individuals.

Please be reassured that we continue to be committed to working with and supporting you all and ask that you email key staff with any requests of support or concerns.

Yours sincerely.

Allison Greenwood  
Co-Headteacher

Lynn Campbell  
Co-Headteacher