



## CHARGES POLICY

### Introduction

The purpose of this policy is to define the school's charges policy for Examination fees, Extra-Curricular Activities, Instrumental Music Tuition and Lettings.

Compulsory education is free of charge for all students during the normal timetabled day. This includes the educational aspects of all trips and visits. However, contributions towards the cost of some activities may be sought from parents/carers to allow them to proceed. In addition, contributions may be requested for materials for some classes, e.g. technology.

The school will normally provide transport to and from extra-curricular activities free of charge, although on some occasions a voluntary contribution may be requested, since without them many visits would not be able to take place. A charge for subsistence, where applicable, may also be made.

A charge will be made for ingredients and materials used in practical subjects where parents/carers have indicated a wish to own the finished product.

### Examination fees

The school will pay for the public examinations for which it prepares students, except in any of the following circumstances:

- (i) The student has failed to complete the minimum level of coursework required to achieve a grade
- (ii) The student's attendance is a cause for concern and the school believes s/he is unlikely to attend the examination
- (iii) At GCE 'A' level, if the teacher is unable to recommend entry on the basis of the student's inability to achieve a grade

However, in circumstances (i), (ii) and (iii) parents/carers may be asked to pay the examination fee, as set by the relevant Examination Board. This will be refunded by the school if a grade is achieved.

### Extra-Curricular Activities

Parents/Carers will be asked to contribute to the cost of repairing / replacing books, classroom resources and apparatus or equipment damaged by those students for whom they are responsible.

A Scale of Charges for Extra Curricular Activities is reviewed annually and published separately.

---

***'being the best that we can be'***

## **Instrumental Music Tuition**

Individual or group tuition is available outside the curriculum through the local authority's Music School, for which fees are payable. All students have the opportunity to receive music tuition. The school will pay for music tuition for students who are studying GCSE and BTEC Music and will also endeavour to support those students eligible for free school meals who have a demonstrable musical ability,

Music Tuition fees are reviewed annually and published in the 'Scale of Charges for Extra Curricular Activities Policy'.

## **Lettings**

Some parts of the school buildings, e.g. Halls and classrooms, are available for private hire. The charges, which are dependent on the number of rooms hired, duration and time of day etc., are reviewed annually and published separately.

---

***'being the best that we can be'***