

Engagement Thresholds.

Stage	Staff	Nature of contact
1A	Form Tutor	Bi-weekly well-being email
1A	Inclusion Assistants	EHCP students- Twice per day
1A	Class Teacher	Emails student deadline is missed
1B	FT/CT/IA	Further concerns about a lack of work and/or lack of engagement from students after emailing the student. Email parent.
2	Year Group Leader	Phone calls once contacted by FT/CT/IA or 1 week not logged onto SMHW or bi weekly wellbeing contact
3	AP/ behaviour Support	Weekly by Alternative Provision Bi-weekly by Mayfield staff including behaviour support mentors and SLT
4	Inclusion EHCP	Red- weekly calls unless in school Amber- fortnightly calls Green- fortnightly calls
5	Safeguarding Team	Previously vulnerable - fortnightly Child Protection - three times a week (if necessary based on family circumstances) Children in Need- twice a week